

### **Senior Trainer, Technical Writer:**

Alteristic seeks a dynamic and charismatic public speaker with demonstrated leadership skills to join our training team. We are a high-growth, mission-driven organization dedicated to creating workplaces, communities, and educational institutions that are safe, equitable, and free from all forms of violence, with a focus on preventing workplace harassment and interpersonal violence. The ideal candidate will have exemplary interpersonal and public speaking skills, initiative, and will be highly collaborative. This candidate will demonstrate superior writing, editing, and communication skills and will assist in the creation and revision of program technical documents such as manuals, reports, and curricula.

This position is remote and may require up to 30% - 50% travel. Given ongoing COVID-related shifts in demand, there will be further discussion during the interview process related to travel. The candidate may reside anywhere in the US.

We offer a competitive salary commensurate with education and experience, and our benefits package includes health, dental and vision insurance, life insurance, generous leave, and retirement.

### **Job Duties:**

- Provide virtual and in-person training for diverse populations including government departments, agencies, affiliated entities, corporations, and other organizations on evidence-based prevention strategies to address all forms of harassment and bullying in the workplace, as well as sexual assault and other forms of intimate partner violence across settings.



5680 King Centre Drive, Suite 600  
Alexandria, Virginia 22315  
alteristic.org  
571.319.0354

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Power of action.

- Under the supervision of the Vice President of Programs, provide in-person, telephone, and/or virtual consultation to support clients in the development and implementation of prevention programs and strategies, including but not limited to the Green Dot Violence Prevention strategy.
- In collaboration with the training and assessment team, facilitate focus groups and assist in tailoring program content.
- Conduct background research, write, update, and edit program documents including technical and procedural materials such as evaluation reports, program implementation plans, manuals, curricula, and proposals. This includes gathering and integrating feedback from clients and stakeholders.
- Master new and existing training programs and stay abreast of key developments in the field.

#### **Employment Requirements:**

- Master's degree preferred or bachelor's degree with equivalent experience
- Previous experience providing high-level training or adult education
- Relevant experience working with workplace harassment, interpersonal violence prevention, and/or issues of diversity, equity, and inclusion preferred
- Demonstrated experience preparing and writing for stakeholders in the field of violence prevention, preferred but not required
- Excellent communicator, dynamic presenter, and self-directed
- Excellent writing, copy-editing, and grammatical skills required
- Ability to present data in clear, concise text
- Candidates of diverse experiences and/or proficiency in languages other than English are strongly encouraged to apply



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### How To Apply:

Interested candidates should submit a resume, letter of interest, 1-2 writing samples (for example, academic writing, curricular writing, evaluation reports or similar). Candidate should also submit a 5-minute video demonstrating the candidate's public speaking style (Video should be of the candidate presenting either to a live audience or speaking to a camera as if speaking to a live audience. Presentation does not need to be specific to this topic.) Send materials to: [applicants@alteristic.org](mailto:applicants@alteristic.org).

Please put "**Senior Trainer, Technical Writer**" in email subject line. Apply as soon as possible as resumes/videos are evaluated and interviews scheduled as applications are received.

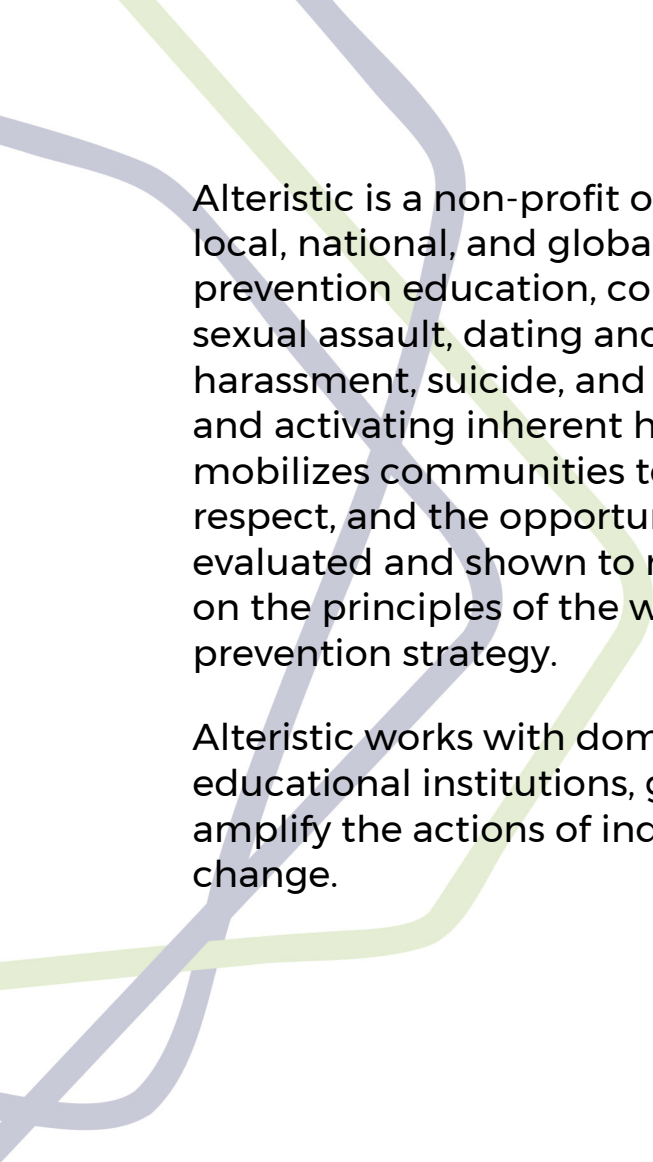
At Alteristic, we don't just welcome diversity in all its forms – we celebrate, support, and value it for the innate benefit of our employees and believe the mission of violence prevention can only be achieved when diversity is leveraged across all areas. We are committed to building a diverse and inclusive organization and employ people with different lived experiences, perspectives, ability, and backgrounds. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity, or veteran status. We will do our best to accommodate any disabilities or special needs. We strongly encourage BIPOC and those who occupy historically underrepresented identities who are excited to contribute to this mission of violence prevention to apply.

### ABOUT ALTERISTIC:



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Alteristic is a non-profit organization that tackles societal issues at local, national, and global levels. Alteristic provides comprehensive prevention education, consultation, and training that addresses sexual assault, dating and domestic violence, stalking, workplace harassment, suicide, and other issues. Committed to optimizing and activating inherent human good, Alteristic equips and mobilizes communities to create social norms that ensure safety, respect, and the opportunity to thrive for all people. Rigorously evaluated and shown to move the needle, Alteristic was founded on the principles of the widely disseminated Green Dot violence prevention strategy.

Alteristic works with domestic and international communities, educational institutions, government entities, and corporations to amplify the actions of individuals toward transformational social change.



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